



Grand Lodge Fraternal Committee
2024-2025 All-American Lodge–Contest “A”
LODGE CERTIFICATION
DOCUMENTATION SUPPLEMENT
(Only the current year’s form may be used for entry)



CONTEST RULES

- 1. SECRETARY** – Complete the top Upper Left Square with membership total as of **3/31/2024**. Make sure the Lodge Name, Number and Address are Legible. Sign and forward to the **EXALTED RULER**.
- 2. EXALTED RULER** – Complete the top Lower Left Square with **signature and Date Signed** after the completion of “Point Value” column verifying point total. Send to your **DISTRICT DEPUTY** no later than **April 1, 2025** with a copy of Supporting Documentation.
- 3. DISTRICT DEPUTY** – After completion of the “Points Earned” column (*adjusted up or down, if needed, based upon reviewing the Supporting Documentation*) **sign** the top Upper Right Square and send to your **STATE LODGE ACTIVITIES CHAIR** no later than **April 15, 2025** with a copy of Supporting Documentation.
- 4. STATE LODGE ACTIVITIES CHAIR** – After review of the LODGE CERTIFICATION FORM and the Supporting Documentation complete the top Middle Right Square with your signature. Send to the **CONTEST ADMINISTRATOR** listed on the form no later than **April 30, 2025** with a copy of Supporting Documentation.

NOTE: Contest Form will NOT be considered unless signed by Secretary, Exalted Ruler, District Deputy and State Lodge Activities Chair. Supporting Documentation must accompany the Certification Form at all levels.

Contest submissions may be in electronic format as well as for supporting documentation.

SUPPORTING DOCUMENTATION EXAMPLES

- **Circle grant(s) applied for**
Grant application form, ENF letter stating grants received, or if not received, the declination letter
- **Circle grant(s) received**
ENF letter of approval stating grants received
- **Lodge received Impact Grant**
ENF letter stating grant received, final form submitted
- **Lodge Funded Scholarship Program**
Letters to scholarship winners, Lodge Bulletin stating winners
- **Eagle Scout Recognition Program**
Lodge Bulletin Pictures, Event Pictures, Elks Magazine Article, local newspaper article
- **Girl Scout Gold Award Recognition Program**
Lodge Bulletin Pictures, Event pictures, Elks Magazine Article, local newspaper article

SUPPORTING DOCUMENTATION EXAMPLES CONTINUED

- **Conducted Youth Activities** (separate activity)
Lodge Bulletin Pictures, Event Pictures, Thank You for Donation note/letter, Lodge Calendar Showing Event Scheduled
- **Veteran Donations**
Copies of checks, Thank You for Donation note/letter, Grant submitted for Veterans, Lodge Bulletin article/picture, homeless etc. donation in kind
- **Participation in Veteran Programs**
Grant submitted for Veterans, Lodge Bulletin article/picture (stand downs, Veterans Dinner, Parade, etc.), Lodge Calendar Showing Event Scheduled, Pictures
- **Participated in GL Americanism Contest**
Copy of the participants entry form(s) sent to District Americanism Chair
- **Citizen, Elk & Officer “Of The Year”**
Copy of award request form sent to Grand Lodge Secretary Office
- **Outstanding Member**
Copy of award request forms sent to GLFC Area Member
- **GER Special Citation ER & Lodge**
Copy of award request forms sent to GLFC Area Member
- **GER Citation**
Copy of full complement of Officers form signed by District Deputy or award from Grand Lodge
- **Conducted Student/Teenager of the Month/Year Program**
Lodge Bulletin, Event Pictures, Lodge Calendar Showing Event Scheduled, Pictures
- **Conducted Youth Week Program**
Lodge Bulletin, Event Pictures, Lodge Calendar Showing Event Scheduled, Pictures
- **Local Media**
Copies of Articles, Screen shots, Secretary signed affidavits of Local Media events, changing Lodge marquee advertising
- **Publication of Lodge articles & photos in the Elks Magazine**
Copies of articles and/or photos from the Elks Magazine

Please do not double dip points, i.e., Veterans and Americanism activities can overlap, the event should be scheduled for one main purpose. Same with other categories.

There is no need to actually burn the flag in the Flag Retirement Ceremony, other groups can cover that for you (American Legion, BSA).

**You may supply Supporting Documentation for categories that do not require it.
The more the better.**

Fraternally,



Gwendolyn B. Parker
Chairperson
Grand Lodge Fraternal Committee



Michael L. Kennedy
Administrator, All-American Lodge Contest A
Grand Lodge Fraternal Committee